



THE INSTITUTE FOR CHILDREN, YOUTH & MISSION

# Trustee



Dear Prospective Trustee,

Thank you for considering becoming a trustee for CYM. CYM is a unique and independent specialist college that seeks to train and equip people for Christian ministry and mission with children and young people in the UK and beyond. We offer BA and MA courses in Youth, Children's and Community mission and ministry, and are offering a growing range of online courses aimed at people working in Christian contexts.



We are also developing our strategic vision to establish a ground-breaking research centre dedicated to exploring innovative approaches, fostering spiritual growth, and promoting the overall wellbeing of children and youth in the context of faith.

Our trustees play an important role in the life of CYM. The skills and expertise they bring are invaluable to us as we move into these new areas for development, and we wish to build on this and strengthen our trustee team.

We are particularly keen to recruit people with skills and experience in marketing and fundraising and in charity finance. We are also seeking to increase the diversity of the board so particularly welcome interest from people from minority ethnic backgrounds and women.

Should you wish to discuss being a trustee at CYM or require further information please do not hesitate to contact me via email at: [sarah.fegredo@cym.ac.uk](mailto:sarah.fegredo@cym.ac.uk)

Shalom

Rev Sarah Fegredo  
Chair of Trustees

# ABOUT US

CYM is the only UK Higher Education provider to specialise solely in the training of Christian ministers for children and young people. The core activity of CYM, is the provision of training courses, with appropriate validation and accreditation. It is through this vehicle that CYM seeks to meet its charitable object of promoting both the Christian faith and education.

Established in 1999, CYM has drawn on a number of operational models. CYM currently has a collaborative partnership with Birmingham Newman University. Through this partnership CYM has the ability to offer undergraduate and postgraduate degrees.

Over the last two years CYM has undertaken a programme of change that has resulted in a diversification. In addition to accredited degree provision CYM also:

- Undertakes funded research and consultancy.
- Creates training and resources.



# OUR FAITH

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CYM was founded on a simple but powerful belief that education combined with the gospel, along with a calling from God, can result in total transformation and the releasing of gifting for the benefit of the church and to the glory of God.

Our faith in God is at the heart of CYM, our inspiration, our strength and our guidance. We're committed to following the teaching and example of Jesus Christ in supporting the extension of welcome and invitation to children and young people, a people group that is vulnerable and sometimes forgotten. In practical terms, this simply means that we want to make a positive difference in the world around us as a reflection of God's unconditional love for all.

Motivated by our faith, we train, disciple and nurture people to serve children, young people and their communities. We long to see long-lasting, truly transformative change for children, young people and communities.

# OUR VISION

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CYM exists to enhance the capacity, credibility and creativity of Christian mission and ministry amongst children and young people, their families, and communities.



# THE OPPORTUNITY

Our trustees play a vital role in making sure that CYM achieves its core purpose. They oversee the overall management and administration of the charity. They also ensure that CYM has a clear strategy and that our work and goals are in line with our vision and mission. Just as importantly, they support and challenge the CEO to enable CYM to grow and thrive, and through this, achieve all that God has in store for us.

Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

- ◆ Support and provide advice on CYM's purpose, vision, goals and activities.
- ◆ Approve operational strategies and policies, and monitor and evaluate their implementation.
- ◆ Oversee CYM's financial plans and budgets and monitor and evaluate progress.
- ◆ Ensure the effective and efficient administration of the organisation.
- ◆ Ensure that key risks are being identified, monitored and controlled effectively.
- ◆ Review and approve CYM's financial statements.
- ◆ Provide support and challenge to CYM's CEO in the exercise of their delegated authority and affairs.
- ◆ Keep abreast of changes in CYM's operating environment.
- ◆ Contribute to regular reviews of CYM's own governance. Attend Board meetings, adequately prepared to contribute to discussions.
- ◆ Use independent judgment, acting legally and in good faith to promote and protect CYM's interests, to the exclusion of their own personal and/or any third party interests.
- ◆ Contribute to the broader promotion of CYM's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.
- ◆ Be actively involved in fundraising efforts for CYM.



As a small charity, there will be times when the trustees will need to be actively involved beyond Board meetings. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, presenting externally, or other issues in which the trustee has special expertise.

### **What we are looking for**

We are looking for people willing to bring energy, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board.

You do not need previous governance experience – we will provide a full induction and training.

### **Personal skills and qualities**

- ◆ Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- ◆ Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- ◆ Effective communication skills and willingness to participate actively in discussion.
- ◆ A strong personal commitment to equity, diversity and inclusion.
- ◆ Enthusiasm for our vision and mission.
- ◆ Willingness to lead according to our values.





# TERMS OF APPOINTMENT

## Terms of office

- Trustees are appointed for a 3 year term of office, renewable for 2 further 3 year terms to a maximum of 9 years.
- This is a voluntary position, but reasonable expenses are reimbursed.

## Time commitment

- Attending 4 Board meetings annually. Currently the majority of meetings are held remotely with one in person meeting per year near the organisations hub.
- Attending graduation if available

## Committee membership

Ad hoc and occasional support through working groups and / or support to the CEO and CYM team.

## Equal Opportunities

We are committed to providing a non-discriminatory and harassment free working environment for employees, trustees and students. Trustees are expected to have due regard for our policies when carrying out their duties.

## Safety, Health and Wellbeing

You will maintain a positive attitude to Safety, Health and Wellbeing in carrying out personal responsibilities and co-operate with policy/local rules/codes of practice.

## Criminal Record (DBS) Check

It is a requirement that we carry out an enhanced DBS check for all trustees



# HOW TO APPLY

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Applications should be uploaded via CYM's application portal.

The application should consist of:

- A covering note of not more than two pages outlining why you are interested in becoming a trustee of CYM
- A CV showing significant roles where your experience and expertise is relevant to becoming a trustee at CYM. This should also include the details of three referees. Please note that we will also require a DBS check for this role.

The next step will be a conversation with the Chair and members of the trustee board. We are seeking to fill our vacant positions as soon as possible so would be seeking to appoint early in 2024

All trustees must be committed to CYM's Christian beliefs.

Many thanks for your prayerful consideration of this opportunity to be part of the developing vision of CYM.

[www.cym.ac.uk/roles](http://www.cym.ac.uk/roles)







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